

IPSHA Victorian Branch Meeting

17 March 2022, Melbourne Town Hall

Attendees: Georgina Mullarvey Steve Wilson Melissa Roberto Simone Reilly Eleni Goulas Melanie Smith Brad Nelsen Rebecca Riley Kristen Smith Tim Mahon Lucas Collins Joanne Barker Nadine Moran Peter Williams Jenny Rus Sarah Gill Royce Helm Cathie Ireland Louise Peyton Vivienne Wearne Graeme Sharman Louise Saya Rowan van Raay Sondra Wood Leanne Russell Catherine Samuel Allison Prandolini Grant Nalder Jacinta Janssens Kieran McCrohan Kerrie Neophytou Ben Dooley Kellie Morgan

Apologies: Darren Gibson Danielle Copeman David Opat Greg Schneide Tom Savill Karen McArdle Kylie Baxter Peter Tellefson Nicole Rogers Tracey King Nicole Armatas Tim Edmonds Russell Feben Howard Kelly Felicity Hutton Rodney Davies James Mundy Nicole Ginnane

Attached: President's Report, Treasurer's Report, VCAA Update Report

Agenda item	Minutes and actions:	Actions
Meeting opens: 3.00pm	Prayer – Brad Nelsen Welcome – Grant Nalder	NA
Guest speakers:	Dr Marcele De Sanctis and Liam King from Fisher Leadership presentation Thanks to the panel members Thanks to Kristen Smith for her organisation	NA
Presentations from Sponsors	Grant Nalder: introduction of and thanks to sponsors for 2022 <ul style="list-style-type: none"> • ANZUK • A-Space • Nikki Visaj (new sponsor for 2022) Guest sponsors: <ul style="list-style-type: none"> • ANZUK Ben Crole (Oliver Wurum and Fraya McGarry) • A-Space: Tim Burfitt 	NA
1.3 Welcome to Members: Grant Nalder	Welcome to all members Great to be back together, meeting face-to-face I look forward to opportunities to reestablish solid connections and networks.	NA
2. Minutes	Approval of Minutes There was no Term 4 2021 meeting; therefore, Term 3 Minutes 21 May minutes to be approved - emailed for	Motion to approve minutes of the previous meeting: Moved: Allison Prandolini

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	approval.	Second: Kellie Morgan Carried Unanimously
3.1 Presidents report	Breakfast Hubs Currently seeking EOI from 2021 Breakfast Hub volunteers to reestablish these for 2022	Grant Nalder: Has sent an email to those that offered to host Breakfast Hubs last year. Please respond if you are able or unable to host again this year. Once details have been sent through, Grant will send calendar invites for each Breakfast Hub meeting for members to accept or decline.
	Federal Conference Responses across the board were relatively low, including numbers and answers from Victoria members. Looking for 60 members to run the event Today, it was looking quite promising but will confirm whether the conference will go ahead in the coming weeks.	Grant Nalder: the feedback survey results to Federal Board (Since the Branch Meeting, it has been confirmed that the conference will be going ahead for 2022 in Adelaide)
	Changes of Executive membership: These would usually occur at the Biannual General Meeting. However, due to the impact of Covid, meeting limitations and timing of resignations nominations have been called for outside of this time.	Nominations are to be put forward for ratification at this meeting.
	Secretary: Catherine Samuel was the only nominee for the Secretary position and agreed to act in the role until it could be ratified at the Branch Meeting.	Motion put forward to ratify Catherine Samuel to the position of Secretary. Moved: Louise Peyton Second: Cathie Ireland Carried: Unanimously

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	<p>Project Officer Position Two new project officer positions were created last year. Only two nominations were put forward - Sondra Wood and Louise Peyton.</p>	<p>Motion put forward to ratify Louise Peyton and Sondra Wood to the position of Project Managers.</p> <p>Moved: Kerrie Neophytou Second: Tim Mahon Carried: Unanimously</p>
	<p>Treasure role Two nominations put forward:</p> <ul style="list-style-type: none"> • Peter Williams • Kieran McCrohan <p>Electronic ballots were sent to all members to vote. The outcome was in favour of Peter Williams.</p>	<p>Motion put forward to ratify Peter Williams to the position of Treasurer.</p> <p>Moved: Simone Reilly (Caulfield Grammar) Second: Rowan van Raay Carried Unanimously</p>
	<p>President's Report See attached Taken as read</p>	<p>Motion to approve President's Report</p> <p>Moved: Kellie Morgan Second: Catherine Samuel Carried: Unanimously</p>
3.2 Secretary's Report: Catherine Samuel	IPSHA Student Leadership correspondence sent to member schools	
Treasurer's Report: Darren Gibson	<p>Treasurer's Report See attached Taken as read</p>	<p>Motion to approve Treasurer's Report</p> <p>Moved: Louise Peyton Second: Joanne Barker Carried: Unanimously</p>
Membership Secretary: Rowan van Raay	<ul style="list-style-type: none"> • Welcome to the new members and those in new roles • Details of new members or those that have recently moved into new roles can be found on the President's Report 	<p>Rowan van Raay: We will continue to try to establish connections with new members If any members become aware of changes – incoming or outgoing Heads of Junior School - to communicate to Rowan</p>
APPA NAC Update: Brad Nelsen	<p>Australian Primary Principal Association National Advisory Council First meeting today – 17 March Brad's role is as the Victorian representative</p>	<p>Members: provide any feedback or question to Brad to table at meetings</p>

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	<p>Health and Wellbeing Principal survey 32% of principals face physical violence 29% of online bullying</p> <p>We need to ensure an active network that regularly checks in and supports one another.</p> <p>Current focus: NAPLAN discussions – tabling concern regarding moving of NAPLAN to an earlier date.</p>	
Student Leadership Program: Brad Nelsen	<p>IPSHA Student Leadership Program</p> <ul style="list-style-type: none"> Ben Righetti from the WELS group owns the company and runs the day. 	Encourage schools to enrol students in the program.
VCAA Update: Kellie Morgan	<ul style="list-style-type: none"> Kellie’s is part of the Victorian Principal Primary Group. They had their first meeting today – 17 March 2022 Much of the discussion was around the NAPLAN date being brought forward for 2023 Also of note is the Digital Assessment Library: DAL – newly updated initiative. 	<p>VCAA bulletin: Digital Assessment Library – encourage members to have a look at the Library.</p>
PD Groups Update: Joanne Barker	<ul style="list-style-type: none"> Joanne’s role is to coordinate and communicate with IPSHA Deputy Head Group and other Sub-Groups Survey to Heads of School was sent last year to indicate support of teachers to join the sub-groups. Sub-groups run with the approval of Heads of School \$1500 budget for each group Sub-groups must provide a proposal for dates/events, etc., to the executive. Final approval for individuals to attend meetings and events come 	<p>Joanne Barker:</p> <ul style="list-style-type: none"> Will share an Excel document with the results from last year’s survey Please check if names or roles have changed and update as necessary Please highlight any changes so that Jo can update accordingly Names already highlighted are those teachers who have indicated they are willing to take on a leadership role within the sub-group.

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	from the Head of JS.	
Professional Learning 2022: Kristen Smith	What would you like the focus/theme for the Vic Branch regarding professional growth?	Kristen Smith: Will email a survey regarding a theme for the year to guide guest speakers, professional learning opportunities and meetings.
Upcoming meetings	We will continue with the extra virtual meetings. Voluntary touch base. Informal opportunities to come together to chat, share and debrief.	See the dates in President's report attached.
Other items	Simone Reilly: Is there a platform that could share information between schools?	Executive to the table for discussion
Meeting close	5.30pm	

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IPSHA Victoria Branch – 2022 Meeting Venues, Dates and Times

	Term 1	Term 2	Term 3	Term 4
Executive	<p>Week 5 Date: <u>Thursday 3 March</u> Time: 1.30pm – 3.00pm</p> <p>Host: Grant Nalder Venue: Trinity Grammar Address: 40 Charles Street, Kew</p>	<p>Week 2 Date: <u>Thursday 5 May</u> Time: 1.30pm – 3.00pm</p> <p>Host: Darren Gibson Venue: Ivanhoe Grammar (Plenty Campus) Address: Bridge Inn Road Monday</p>	<p>Week 4 Date: <u>Thursday 4 August</u> Time: 1.30pm – 3.00pm</p> <p>Host: Joanne Barker Venue: Korowa Anglican Girls' School Address: 10-16 Ranfurly Cr Glen Iris</p>	<p>Week 2 Date: <u>Thursday 13 October</u> Time: 1.30pm – 3.00pm</p> <p>Host: Brad Nelsen Venue: Firbank Grammar School - Sandringham House Address: 45 Royal Avenue, Sandringham</p>
Branch	<p>Week 7 Date: <u>Thursday 17 March</u> Time: 2pm to 8pm</p> <p>Heads and Deputies Combined Dinner/Meeting</p> <p>Host: IPSHA Vic Venue: Melbourne Town Hall (TBC) Address: 90-130 Swanston St, Melbourne</p>	<p>Week 5 Date: <u>Thursday to Saturday 26 & 28 May</u> Time: All Day Event</p> <p>2022 IPSHA Biennial National Conference</p> <p>Host: South Australia Venue: Prince Alfred College Address: 23 Dequetteville Tce, Kent Town, SA 5067</p>	<p>Week 6 Date: <u>Friday 19 August</u> Time:</p> <p>Host: Rowan Van Raay Venue: St Paul's Anglican Grammar School Address: 150 Bowen Road Warragul 3820</p>	<p>Week 5 Date: <u>Friday 4 November</u> Time: 11.30am to 3.00pm</p> <p>End of Year Lunch</p> <p>Host: TBC Venue: Address:</p>
Virtual Connection Via MS TEAMS (OPTIONAL)	<p>DATE: Thursday 24 March TIME: 2.00pm to 3.00pm</p>	<p>DATE: Thursday 2 June TIME: 3.30pm to 4.30pm</p>	<p>DATE: Thursday 25 August TIME: 2.00pm to 3.00pm</p>	<p>DATE: Thursday 27 October TIME: 3.30pm to 4.30pm</p>

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