



**RIVERSIDE**  
**CHRISTIAN COLLEGE**  
**DISTANCE EDUCATION**

**2024 FEE SCHEDULE**  
**INTERSTATE / INTERNATIONAL**  
**DISTANCE EDUCATION**

# ENROLMENT FEES

A non-refundable Application Fee of \$100 (per student) is payable upon application of enrolment.

## REFUNDABLE BONDS

Refundable bonds of \$250 (per family)

Due: Upon Acceptance of Enrolment

The bond is refundable upon withdrawal or completion of studies provided that the enrolment has been longer than 12 months and all other terms and conditions are met.

## COURSE FEES

Course fees are billed each term and are payable by the specified due date. Full payment of course fees is required in order for shipment of curriculum to occur or receiving digital access.

1. Course fees are to be paid prior to shipment of curriculum or the granting of digital access.
2. Course fee includes Riverside Curriculum and postage.
3. No sibling discounts are available on course fees.
4. Enrolments received part way through a term will be charged the full course fee.
5. It is the family's responsibility to ensure compliance with their State's education body when engaging in Interstate Distance Education.

INTERSTATE FEES	Course Fee (Term)	Course Fee (Year)
Prep to Year 6	\$1,342	\$5,368
Year 7 to 12	\$1,914.75	\$7,659
INTERNATIONAL FEES	Course Fee (Term)	Course Fee (Year)
Prep to Year 6	\$1,458	\$5,832
Year 7 to 12	\$2,031	\$8,124

## PAYMENT OPTIONS

1. Payment can be made by internet banking, direct debit, credit card or EFT.
2. Direct debit arrangements can be put in place for ease of payment. Please email [accounts@riverside.qld.edu.au](mailto:accounts@riverside.qld.edu.au) to obtain a Direct Debit Request Form.
3. To pay by Direct Deposit, use the below bank details:  
Account Name: MCEF Ltd T/A Riverside Christian College  
BSB: 034128  
Account number: 185492  
Reference: your account number
4. Use Centrepay to arrange voluntary regular deductions for your payment. For more information go to [www.humanservices.gov.au](http://www.humanservices.gov.au). Riverside Centrepay Reference Number: 555055130A

# TERMS AND CONDITIONS

## APPLICATION FEE

A non-refundable Application Fee of \$100 applies to each new student and is payable on application.

## BONDS

- All pathways attract security bonds.
- The bond is refundable upon completion of studies or cancellation of enrolment if the enrolment has been for a period of 12 months or more, and when all other requirements are met.

## FEES

- School Fees are adjusted annually to reflect the Average Government School Recurrent Cost.

## PAYMENTS

- Non-payment of fees ultimately results in the termination of an enrolment. Regular communication and demonstrated effort are required if difficulties occur.
- Full payment of course fees is required prior to shipment of the curriculum or access to the digital platform.

## DISCOUNTS

- The College offers a 5% discount on Annual Course Fees provided the payment is made as a lump sum up front payment by the first invoice's due date.
- 5% Discount only applies when fees are paid by the payment methods outlined above. No exceptions will be permitted.

## CURRICULUM

- The College Curriculum includes all subject material, support information and various resources as required.
- The curriculum also includes access to our virtual platform and online student support.
- Some electives attract additional materials fees. This is outlined in the Electives Information booklet and is charged per semester.

## DIAGNOSTIC TESTS

- Diagnostics are sometimes required prior to enrolment as part of the consideration of the learning pathway, or where other academic records cannot be provided.
- Tests are available in a digital format, at a cost for \$30 per child payable prior to the test being assigned.

## CAMPS & EXCURSIONS

- Costs involved in attending excursions and camps are advised and payable prior to attendance.
- The Distance Education Camp and some Senior camps occur annually.
- Travel expenses to attend excursions and camps are additional to the event/camp cost.

## TEXTBOOKS

- Textbook hire and readers are included in school fees and are issued from the library.
- Lost or damaged textbooks will be billed to the family.
- Library resources are to be returned to College at family cost.
- Library resources are not provided to International families. The College will provide a list of required texts, so these can be sourced independently at cost to the family.

## ENROLMENT CRITERIA

The offer of enrolment at the College is conditional upon

- Completion of the enrolment form including a signed agreement to outlined Terms and Conditions.
- Required documents are submitted as outlined in the Enrolment form.
- Payment of the required fees.
- Outcome of an interview to determine suitability.

A student's enrolment at the College will be confirmed in writing.

If a Centrelink letter to confirm the enrolment is required, please contact our administration team.



#### **TERMINATION OF AGREEMENT - PARENT**

- It is a condition of enrolment that one term's notice (10 school term weeks) is required, in writing, addressed to the Enrolments Officer prior to exiting the College.
- Failure to provide the required notice will result in one term's course fees being charged to or withheld from the account.
- The Principal, at their sole discretion, may agree to remit payment, in lieu of notice, in full or partially.
- All borrowed resources are to be returned in good condition.
- Once dispatched, curriculum is non-refundable.
- Voluntary Camps and excursions may not be refunded due to activities being organised and purchased by the College in advance.

#### **TERMINATION OF AGREEMENT - COLLEGE**

- The Principal determines the rules, regulations and policies of the College.
- Parent(s) will seek to ensure the adherence to these rules and ensure the appropriate behaviour of any student they have enrolled at the College.
- Any student may be required to leave the College at the end of a term if, in the opinion of the Principal, his/her attitude to work or behaviour is unsatisfactory, committed a serious breach of discipline or any act affecting the reputation of the College.
- The College may take legal action to recover outstanding accounts without notice. Parent(s) agree to indemnify the College against debt collection costs and disbursements incurred because of outstanding accounts.
- The College may amend the terms of the fee schedule and will take steps it considers reasonable to give notice of such changes to parent(s).

The above terms and conditions should be read in conjunction with the Enrolment Application. Fees are correct at the time of publishing and are subject to change.

#### **RIVERSIDE CHRISTIAN COLLEGE**

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