



RIVERSIDE
CHRISTIAN COLLEGE
DISTANCE EDUCATION

2024 FEE SCHEDULE
QUEENSLAND
DISTANCE EDUCATION

ENROLMENT FEES

Non-refundable application fee of \$100 including GST (per student)

Due: Upon Application of Enrolment

REFUNDABLE BONDS

Refundable bonds of \$200 (per family)

Due: Upon Acceptance of Enrolment

The bond is refundable upon withdrawal or completion of studies provided that the enrolment has been longer than 12 months and all other terms and conditions are met.

COURSE FEES

Course fees are made up of curriculum fees (per student) and tuition fees (per family). They are billed each term and are payable by the specified due date.

1. Course fees are to be paid prior to shipment of curriculum or the granting of digital access.
2. Enrolments received part way through a term will be charged the full course fees.
3. Postage costs are included in course fees when dispatched within Queensland.
4. If travelling outside of Queensland during shipment/dispatch date, please advise account staff before shipment date with address details. A postage and handling fee will be charged and is required to be paid prior to dispatch.
5. A 5% discount applies to the tuition fees if payment is made in full, for the full year, by the due date of your first statement.

CURRICULUM FEES	Fee (Term)	Fee (Year)
Prep to Year 6	\$145	\$580
Year 7 to 10	\$150	\$600
Year 11 to 12	\$365.50	\$1,462

TUITION FEES	TERM	ANNUAL
Tuition Fee (Per Family)	\$143	\$572

PAYMENT OPTIONS

1. Payment can be made by internet banking, direct debit, credit card or EFT.
2. Direct debit arrangements can be put in place for ease of payment. Please email accounts@riverside.qld.edu.au to obtain a Direct Debit Request Form.
3. To pay by Direct Deposit, use the below bank details:
Account Name: MCEF Ltd T/A Riverside Christian College
BSB: 034128
Account number: 185492
Reference: your account number
4. Use Centrepay to arrange voluntary regular deductions for your payment. For more information go to www.humanservices.gov.au. Riverside Centrepay Reference Number: 555055130A

TERMS AND CONDITIONS

APPLICATION FEE

A non-refundable Application Fee of \$100 applies to each new student and is payable on application.

BONDS

- All pathways attract security bonds.
- The bond is refundable upon completion of studies or cancellation of enrolment if the enrolment has been for a period of 12 months or more, and when all other requirements are met.

FEES

- School Fees are adjusted annually to reflect the Average Government School Recurrent Cost.

PAYMENTS

- Non-payment of fees ultimately results in the termination of an enrolment. Regular communication and demonstrated effort are required if difficulties occur.
- Full payment of course fees is required prior to shipment of the curriculum or access to the digital platform.

DISCOUNTS

- The College offers a 5% discount on Annual Tuition Fees provided the payment is made as a lump sum up front payment by the first invoice's due date.
- 5% Discount only applies when fees are paid by the payment methods outlined above. No exceptions will be permitted.

CURRICULUM

- The College Curriculum includes all subject material, support information and various resources as required.
- The curriculum also includes access to our virtual platform and online student support.
- Some electives attract additional materials fees. This is outlined in the Electives Information booklet and is charged per semester.

EXTERNAL VET COURSES

- External courses can be arranged through the College.

- Fees for approved external courses will be charged directly to the family by the course provider.

INTERNAL VET COURSES

- Internal VET courses can be arranged through the College RTO (RTO No: 45550).
- Fees for VET courses are billed annually up-front on parent accounts. VET levy fees are due in the same time frame as tuition fees.
- Withdrawals prior to Friday Week 5, Term 1 will attract an 80% refund of VET levy fees.
- Levy fees are non-refundable after Week 5 of Term 1.
- Families with a demonstrated history of paying fees on time may apply to have a payment plan put in place for VET levy fees. Payments must be settled by the end of Term 1.
- Application for payment plan must be made to accounts@riverside.qld.edu.au and will be reviewed by the Business Manager.

DIAGNOSTIC TESTS

- Diagnostics are sometimes required prior to enrolment as part of the consideration of the learning pathway, or where other academic records cannot be provided.
- Tests are available in a digital format, at a cost for \$30 per child payable prior to the test being assigned.

CAMPS & EXCURSIONS

- Costs involved in attending excursions and camps are advised and payable prior to attendance.
- The Distance Education Camp and some Senior camps occur annually.
- Travel expenses to attend excursions and camps are additional to the event/camp cost.

TEXTBOOKS

- Textbook hire and readers are included in school fees and are issued from the library.
- Lost or damaged textbooks will be billed to the family.
- Library resources are to be returned to College at the family's cost.

ENROLMENT CRITERIA

The offer of enrolment at the College is conditional upon

- Completion of the enrolment form including a signed agreement to outlined Terms and Conditions.
- Required documents are submitted as outlined in the Enrolment form.
- Payment of the required fees.
- Outcome of an interview to determine suitability.

A student's enrolment at the College will be confirmed in writing.

If a Centrelink letter to confirm the enrolment is required, please contact our administration team.

- The College may take legal action to recover outstanding accounts without notice. Parent(s) agree to indemnify the College against debt collection costs and disbursements incurred because of outstanding accounts.
- The College may amend the terms of the fee schedule and will take steps it considers reasonable to give notice of such changes to parent(s).

The above terms and conditions should be read in conjunction with the Enrolment Application. Fees are correct at the time of publishing and are subject to change.

TERMINATION OF AGREEMENT - PARENT

- It is a condition of enrolment that one term's notice (10 school term weeks) is required, in writing, addressed to the Enrolments Officer prior to exiting the College.
- Failure to provide the required notice will result in one term's tuition fees being charged to or withheld from the account.
- The Principal, at their sole discretion, may agree to remit payment, in lieu of notice, in full or partially.
- All borrowed resources are to be returned in good condition.
- Once dispatched, curriculum is non-refundable.
- Voluntary Camps and excursions may not be refunded due to activities being organised and purchased by the College in advance.

TERMINATION OF AGREEMENT - COLLEGE

- The Principal determines the rules, regulations and policies of the College.
- Parent(s) will seek to ensure the adherence to these rules and ensure the appropriate behaviour of any student they have enrolled at the College.
- Any student may be required to leave the College at the end of a term if, in the opinion of the Principal, his/her attitude to work or behaviour is unsatisfactory, committed a serious breach of discipline or any act affecting the reputation of the College.

RIVERSIDE CHRISTIAN COLLEGE

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