

 	<b>POLICY LOCATION:</b> <a href="#">Staff Policies and Procedures</a>
	<b>POLICY NUMBER:</b> RM019
	<b>POLICY AREA:</b> Risk Management
<b>POLICY TITLE: Community Code of Conduct</b>	

## 1. PURPOSE

This Community Code of Conduct identifies the principles, requirements and processes that govern the conduct of our College community.

Riverside Christian College (The College) is a place, which promotes values that are in keeping with the College's Mission, Vision and Values Framework.

All students, parents, staff and visitors have the right to be safe, and feel safe, in our College community. With this right comes the responsibility to be law-abiding citizens and to be accountable for actions that intimidate or put at risk the safety of others or oneself. This includes behaviour that may be considered anti-social.

The College Community Code of Conduct outlines:

- Clear standards of behaviour, which are expected of members of the College Community.
- Consequences for any member of the College Community who does not comply with those standards of behaviour, whether those persons are on the College property, in transit, or at another location for the purpose of any RCC authorised events or activities.

## 2. SCOPE

The College Community Code of Conduct is intended to provide members of the College Community with guidelines for the effective development of positive relationships within the College Community and as expressed in the introduction, to assist in promoting the values that are in keeping with the College Mission.

College community includes parents, visitors, contractors and any other community member associated with the College. This document is a guide for all members of the College Community about the standards of behaviour which are acceptable in the College environment or when attending any official, religious, social or sporting function or activity of or relating to the College or in any location at which the College is represented.

Although guardians, stepparents, relatives, friends, supporters and carers of students at the College are not a party to the College Enrolment Agreement, this College Community Code of Conduct is a guide for them about expected standards of behaviour.

### 3.POLICY STATEMENT



#### 3.1 Principles

The following are the principles, which provide the framework for this Code of Conduct:

- All members of the College Community are to be treated with respect and dignity, (particularly those persons who are in positions of authority).
- All members of the College Community are to demonstrate behaviours aligned with the College values framework.
- Responsible citizenship involves appropriate participation in the civic life of the College Community. Active and engaged members are aware of their rights but, more importantly, they accept responsibility for protecting their rights and the rights of others.
- Members of the College Community are expected to use non-violent means to resolve any conflict.

Insults, disrespect, and other hurtful acts disrupt learning and teaching in the College Community and are a direct contradiction to the College Mission and Values. Members of the College Community have a responsibility to maintain an environment where conflict and difference can be addressed in a manner characterised by respect and civility to all others.

#### 2.1 General Conduct

College Community members are expected to:

- Support the Principal and College staff in the development of a Christ-centred learning community based upon an Christian ethos.
- Support the College's mission, values and policies.
- Acknowledge that the Principal has the ultimate responsibility to implement these policies.
- Work constructively and collegiately with College teaching staff to deal promptly with areas of concern.
- Treat all members of the College Community with respect, compassion and courtesy.

- Acknowledge and affirm success in individual and College achievement.

## **2.2 Physical Safety**

All College Community members must not:

- Use any object (whether as a weapon or otherwise) to threaten or intimidate any other person.
- Cause injury to any person by the use of any such object.
- Be in possession of, or under the influence of, or provide others with, alcohol or illegal drugs. The exception(s) is when, in the normal course of events, the College is providing hospitality to members or guests of the College community and is in keeping with appropriate legal and hospitality regulations.

All College Community members must:

- Not cause, inflict, or encourage others to verbally abuse, threaten or inflict bodily harm on another person by any physical aggression or
- Seek staff assistance, if necessary, to resolve conflict peacefully.

## **2.3 Co-curricular Activities**

This part of the College Community Code of Conduct deals specifically with attendance at co-curricular activities. The following are statements of principle with which College Community members are expected to comply:

- Remember, young people are involved in co-curricular activities principally for their enjoyment.
- Students should always be encouraged to play by the laws.
- Young people should be taught that honest effort is as important as victory, so the results of each game are accepted without undue disappointment.
- Turn defeat into victory by helping young people work towards skill improvement and good sportsmanship. Never ridicule or yell at any student for making a mistake or losing a game.
- Remember that young people learn best by example. Applaud good play by both the College team and by members of the opposing team.
- Do not publicly question the referee or game official's judgement and never his/her honesty.
- Support all efforts to remove verbal and physical abuse from co-curricular activities.
- Recognise the value and importance of volunteer coaches, managers and referees. They give of their time and resources to provide recreational activities for all students.
- Do not approach a referee or game official any stage during or immediately after a fixture.

## **2.4 Breach of this Code of Conduct**

The consequences to a member of the College Community for breaching this Code of Conduct will be as determined at the Principal's absolute discretion. These consequences include any one or more of the following:

- The College may ban any member of the College Community from attending at any co-curricular activity.
- The College may ban any member of the College Community from being on the College grounds in general.
- The College may direct that any parent may only communicate with members of teaching staff through a nominated College representative.
- In the case of extreme or prolonged breach of this Code of Conduct by a parent, The

College may terminate the enrolment of the child of that parent.

The College may take such other steps as it may in its reasonable discretion determine appropriate according to the nature of the breach.

## 2.5 Right of Appeal

This College Policy will apply to any decision made by the Principal under this Code of Conduct. Appeals can be made by complying with The Complaints Handling Policy, which is accessible from the College website.

## 5. RESPONSIBILITIES

**College Staff:** Shall abide by the requirements of the Staff Code of Conduct when dealing with members of the College community.

**Parents:** Parents play an important role in the education of their children and have a responsibility to support the efforts of College staff in maintaining a safe and respectful learning environment for all students. Parents fulfil this responsibility when they:

- Show an active interest in their child's schoolwork and progress.
- Communicate regularly with the College.
- Ensure accurate contact details are provided to the College.
- Help their child be neat, appropriately dressed and prepared for school.
- Ensure that their child attends the College regularly and on time.
- Promptly report their child's absence, late arrival or early departure to the College in the correct manner.
- Become familiar with the College Community Code of Conduct.
- Encourage and assist their child in following the College rules of behaviour as set out in the Student Diary and the Student Behaviour/Care and Conduct Policy.
- Work with College staff in dealing with disciplinary issues.

**Other Community Members:** Community members are expected to abide by the requirements of this policy. Any parent or College Community member who invites a relative, friend, support, carer or other person to be present at any official sporting or social activity held by, or for the benefit of the College, and its students, must at all times be responsible for that person and ensure they act at all times in a manner consistent with this Code of Conduct.

## 6. DEFINITIONS

College community includes parents, visitors, contractors and any other community member associated with the College.

## 7. REFERENCES

Not Applicable

## 8. RELATED DOCUMENTS

Staff Code of Conduct  
Care and Conduct Policy

Complaints Handling Policy  
Complaints Handling Procedures

POLICY APPROVAL		
Name	Position	Date
Yuan Miller	Board Chair	January 2023

Version No:	Document Revision Date	Description of Change	Document Owner/ update author	Position Title	Next Review Date
1	20/5/2019	First Draft	Board of Directors	Board Members	Every Three Years
1.1	24/4/2020	New format and new policy number	David Jeffs	Principal	5/2022
2	April 2023	Policy Review	Michelle Gouge	Principal	January 2026