

# Tenant Checklist

## GENERAL CONDITION OF RENTAL PROPERTY

Property Address: \_\_\_\_\_

	Condition on Arrival	Condition on Departure	Estimated Cost of Repair/Replacement
<b>LIVING ROOM</b>			
Floors & Floor Coverings			
Drapes & Window Coverings			
Walls & Ceilings			
Light Fixtures			
Windows, Screens & Doors			
Front Door & Locks			
Fireplace			
Other			
Other			
<b>KITCHEN</b>			
Floors & Floor Coverings			
Walls & Ceilings			
Light Fixtures			



Cabinets			
Counters			
Stove/Oven			
Refrigerator			
Dishwasher			
Garbage Disposal			
Sink & Plumbing			
Windows, Screens & Doors			
Other			
<b>DINING ROOM</b>			
Floors & Floor Covering			
Walls & Ceilings			
Light Fixtures			
Windows, Screens & Doors			
Other			
<b>BATHROOMS</b>			
Floors and floor coverings			
Walls & ceilings			
Windows, screens & doors			
Light Fixtures			
Bathtub/Shower			
Sink & Counters			
Toilet			
Other			



<b>BEDROOMS</b>			
Floors and floor coverings			
Windows, screens & doors			
Walls & Ceilings			
Light Fixtures			
Other			
Other			
Other			
<b>OTHER AREAS</b>			
Heating System			
Air Conditioning			
Lawn/Garden			
Stairs and Hallway			
Patio, Terrace, Deck, etc.			
Basement			
Parking Area			
Other			
Other			

- Tenants acknowledge that all smoke detectors and fire extinguishers were tested in their presence and found to be in working order, and that the testing procedure was explained to them. Tenants agree to test all detectors at least once a month and to report any problems to the Landlord/Manager in writing. Tenants agree to replace all smoke detector batteries as necessary.



## FURNISHED PROPERTY

	Condition on Arrival	Condition of Departure	Estimated cost of Repair/Replacement
<b>LIVING ROOM</b>			
Coffee Table			
End Tables			
Lamps			
Chairs			
Sofa			
Other			
Other			
<b>KITCHEN</b>			
Broiler Pan			
Ice Trays			
Other			
Other			
<b>DINING AREA</b>			
Chairs			
Stools			
Table			
Other			
Other			



<b>BATHROOM/S</b>			
Shower Curtain			
Hamper			
Other			
<b>BEDROOM/S</b>			
Beds (double)			
Chairs			
Chests			
Dressing Tables			
Lamps			
Mirrors			
Night Tables			
Other			
Other			
<b>OTHER AREAS</b>			
Bookcases			
Desks			
Pictures			
Other			
Other			

Use this space to provide any additional explanation:



Tenant Checklist completed on moving in on \_\_\_\_\_

and approved by:

Tenant 1: \_\_\_\_\_

Tenant 2: \_\_\_\_\_

Tenant 3: \_\_\_\_\_

Tenant Checklist completed on moving out on \_\_\_\_\_

and approved by:

Tenant 1: \_\_\_\_\_

Tenant 2: \_\_\_\_\_

Tenant 3: \_\_\_\_\_

